

## POSTER GUIDELINES

### Size

Posters should be sized to fit a maximum of 48" (high) x 96" (wide) which will be mounted on a presentation board measuring approximately 4' (high) by 8' (wide) *Velcro adhesives will be used and provided by conference organizers.*

### Colour

Posters must be visually accessible by using one of the following high contrast colour combinations:

(Please keep in mind that font is most readable in black and white)

- Yellow / Black
- Blue / White
- Dark Green / White
- Orange / Black
- Red / White
- Purple / White
- Light Blue Background with Black Letters

Avoid huge areas of solid colour.

### Font

- Use a font with no serif (Arial, Verdana or Tiresias are best)
- Font size - minimum 20 points
- Names of Authors - minimum 26 points
- Title of the Poster - minimum 40 points (title should be on a single line)
- Subtitles - minimum 28 points
- References – minimum 14 points
- Upper and lower case combination is the best
- Numbers are easier to read than letters (e.g. 3 instead of three)
- Matlab Figures should be at least 14 points
- Matlab Figures can be inserted into the poster with a standard copy/paste operation
  - ◆ Under *Copy Options* in the file menu (Matlab figure) select:
    - Bitmap for Clipboard Format option
    - Transparent Background for Figure Background Colour option
    - Before copying, maximize the graph so that it takes up all of the screen area (resolution will be better when it is exported to the poster)
- Figures should be at least 400 dpi and font size no less than 14 points
- Images should have a resolution of between 300-600 dpi (higher than 600 will not have a significant impact on output)
- Equations should be at least 14 points
  - ◆ Keep to a minimum the number of equations
  - ◆ Equations can be inserted into the poster template as a Microsoft Equation Object (Insert->Object->Microsoft Equation x.0)
  - ◆ Resize the equation once it is inserted into the file